

# Survey: VALUE for managers

Saved at Nov 19, 2018 6:34 PM

PAGE 1

## The VALUE professional learning path



Co-funded by the  
Erasmus+ Programme  
of the European Union



Please select a language:

- English
- Dansk
- Portuguese
- Nederlands
- Slovenski

dummy

- Yes
- No

## Welcome to the VALUE Principal questionnaire

The aim of the "VALUE professional learning path" is to strengthen the collaboration between all ECEC practitioners involved in care and learning processes of young children, valuing the diverse background and experiences of ECEC practitioners. In this way VALUE wants to strengthen collaborative practice in addressing the learning and care needs of diverse children, families and communities.

This questionnaire aims to get an overview of the pilot schools. We like to have a state of play on your preschool and how your preschool works. At the end of the VALUE-project a second questionnaire will be sent out, in order to examine the perceptions and the relevance of the VALUE project.

We treat data with confidentiality. No information about your individual answers, the institution or anything becomes available to anyone other than researchers in the project.

We are very grateful for your participation.

Please accept the terms and conditions

- I hereby accept that the collected data will only be used for purposes of research in relation to the VALUE project.
- dummy

[Click here to read the terms and conditions](#)

## Introduction to the questionnaire

This questionnaire concern questions about the following topics.

- I: Information about the preschool
- II: Information about the staff
- III: Background information about the principal
- IV: Pedagogical visions
- V: Professionalization
- IV: Collaboration

It takes about 60 minutes to answer this questionnaire.  
The deadline for answering the questionnaire is XX

If you have any questions, please contact us.

**PAGE 4****Part 1: Information about the preschool, children and neighbourhood**

1.1 What is the name of the preschool?

1.2 What is the number of children enrolled in the preschool at this moment?

Please answer in the box below with only one number.

1.3 How many classes are there in the preschool?

- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10 or more

1.4 Is the preschool divided into age-specific or mixed groups?

- Mixed
- Age-specific
- Both

1.5 For how many years does your preschool exist?

Please add a number.

1.6 Has there been any important change in your preschool during the last 3 years (e.g. structural, procedural and organizational)?

- Yes
- No

1.6.1 Which?

- New Principal
- Merging two preschools or more
- Other, describe

**PAGE 5**

The following questions are about child/adult ratio's.

1.7 Do you have overall structural regulations for adult/child ratio's?

- Yes
- No

1.8 Who defines the overall structural regulations for adult/child ratio?

- The municipality
- The state
- The preschool
- Other

1.9 Is your ratio in line with an overall structural regulation for adult/child ratio's?

- Yes
- No
- Not applicable

1.10 Does your adult/child ratio differ within a year in your preschool?

- Yes
- No

1.11 What is adult/child ratio in your preschool?

Write your adult/child ratio by 1 february 2019 and please state your minimum and maximum adult/child ratio.

**PAGE 6**

The following questions about children's backgrounds. We use the terms vulnerable children or children at risk, that concerns children living in e.g. poverty, socially disadvantaged circumstances.

1.12 Please briefly describe how you define vulnerable children (at risk children) in your preschool.  
Write in the box below.

1.13 What is the percentage of vulnerable children (at risk children) in your preschool?  
If you do not know exactly, please answer based on your own estimate.

1.14 What is the percentage of children with special needs in your preschool?  
If you do not know exactly, please answer based on your own estimate.

1.15 What is the percentage of children who do not speak the national language at home in your preschool?  
If you do not know exactly, please answer based on your own estimate.

1.16 What is the percentage of children whose mothers are not born in this country in your preschool?  
If you do not know exactly, please answer based on your own estimate.

1.17 If you have any comments on vulnerable children (at risk children), please briefly describe.

**PAGE 7**

The following questions are about the neighbourhood of the preschool

1.18 How would you characterize the neighbourhood of the preschool?

This question is in relation to socioeconomic class.

- Low socioeconomic class
- Middle socioeconomic class
- High socioeconomic class

1.19 How would you define the ethnicity of neighbourhood of the preschool?

Please describe shortly.

1.20 Does the pupils in the preschool reflect the diversity of the neighbourhood?

- Yes
- No

1.20.1 How does the population of pupils in the preschool differentiate from the population of the neighbourhood?

If you have any comments regarding the topics about 'Information about the preschool', please briefly describe in the box below.

## Part 2: Information about the staff

2.1 Please answer the following questions.

	Answer with one number in each.
What is the total numbers of staff (al group) in the preschool (number)?	<input type="text"/>
What is the total numbers of staff (al group) in the preschool (FTE)?	<input type="text"/>
How many principals do you have in your preschool (number)?	<input type="text"/>
How many principals do you have in your preschool (FTE)?	<input type="text"/>
How many people from other professions are attached to the preschool? (e.g. psychologist, speech therapists etc.) (number)?	<input type="text"/>
How many people from other professions are attached to the preschool? (e.g. psychologist, speech therapists etc.) (FTE)?	<input type="text"/>

2.2 Which other professions are attached to the preschool?

2.3 What is the number of core practitioners in the preschool?

2.3.1 What is the core practitioners educational level?

2.4 What is the number of assistants in the preschool?

2.4.1 What is the educational level of the assistants?

2.5 How many trainees/interns do you generally have in one year in the preschool?

**PAGE 9**

2.6 Are employees absent at the moment (and have been for more than one month) in the preschool?

- Yes
- No

2.6.1 How many employees are absent at the moment ?

2.6.2 Why are employees absent?

Please describe the reasons for absence.

Maternity leave

Long term illness

Other, please describe.

2.6.3 Have you employed a substitutes for staff that is absent?

- Yes
- No

**PAGE 10**

## Salaries

## 2.7 Questions about the salaries

	Euro/month
What is the gross monthly salary (in Euro) of core practitioners in the preschool?	<input type="text"/>
What is the gross monthly salary (in Euro) of assistants in the preschool?	<input type="text"/>

**PAGE 11**

2.8 Is there a job description for core practitioners in the preschool?

- Yes
- No
- Do not know

2.8.1 Who defines the job descriptions for core practitioners in the preschool?

- The state (national policy)
- The municipality
- Educational networks
- The principal of the preschool
- Other

2.8.2 Can you summarize the job description for core practitioners in the preschool?

2.9 Is there a job description in this preschool for assistants in the preschool?

- Yes
- No
- Do not know

2.9.1 Who defines the job descriptions for assistants in the preschool?

- The state (national policy)
- The municipality
- Educational networks
- The principal of the preschool
- Other

2.9.2 Can you summarize the job description for assistants in the preschool?

2.10 Is there a job description for the principal in the preschool?

- Yes
- No
- Do not know

2.10.1 Who defines the job descriptions for the principal?

- The state (national policy)
- The municipality
- Educational networks
- The principal of the preschool
- Other

2.10.2 Can you summarize the job description for principals?

If you have any comments regarding the questions about information about the staff, please briefly describe in the box below.

**Part 3: Background information about the principal.**

3.1 Gender?

- Female
- Male

3.2 Year of birth?

Please choose from the dropdown menu by pressing on the arrows.

3.3 What is your mother tongue?

- The national language
- English
- Other, please state you mother tongue.

3.4 What is your country of birth?

- I am born in this county
- Other, please state your country of birth

**PAGE 13**

## Further information about the principal

3.5 For how many years have you been principal in this preschool?

3.6 Have you been principal in other preschool before you started to work in the preschool?

- Yes  
 No

3.7 For how many years have you been principal in total (also in other preschools)?

3.8 Did you work in this preschool before you became a principal?

E.g. as a core practitioner

- Yes  
 No

3.8.1 For how many years did you work at the preschool before you became the principal?

3.9 Please briefly describe your previous jobs.

3.10 Are you a part of a union?

- Yes  
 No

3.11 What is the highest level of formal education you have completed?

- Compulsory school  
 Upper secondary education  
 Post-secondary, non tertiary education  
 Short-cycle tertiary education  
 Bachelor's or equivalent education (core practitioners)  
 Master's or equivalent level  
 Doctor or equivalent level

3.12 Do you, as principal, have a teaching duty?

I.e. do you spend time with this kids?

- Yes  
 No

3.12.1 How many hours per week do you spend with children?

3.13 During a regular day what do you spend your time on in the preschool?  
State the percentage of each thing.

	Answer in percentage.
Practical things	<input type="text"/>
Administration	<input type="text"/>
Supporting children	<input type="text"/>
Supporting staff	<input type="text"/>
Parents and communication with them	<input type="text"/>
Networkning with other principals	<input type="text"/>

3.14 What do you (as the principal) believe is most important in your staff policy?  
Answer what you would say to a new principal.

## Part IV: Pedagogical visions

We define visions as "ideals, ideas or conceptions for new and the future". Strategies do we define as "a means to reach the goal".

4.1 Are there clearly formulated pedagogical visions in the preschool?

- Yes  
 No  
 Do not know

4.1.1 Please briefly describe the core aspects of the pedagogical visions of the preschool.

4.1.2 Are pedagogical visions developed at a national, local or institutional level?

- National level  
 Local level  
 Educational networks  
 Institutional level  
 Do not know  
 Other

4.1.3 Is the staff involved in developing/revising these visions?

- Yes  
 No

4.1.3.1 Who is involved in developing/revising these visions?

- Core practitioners  
 Assistants  
 Other, please describe who.

4.1.3.2 How are the staff involved?

4.2 Are there particular visions for working with parents in your preschool?

- Yes  
 No  
 Do not know

4.2.1 Please briefly describe the particular strategies/principles for working with parents in the preschool.

4.2.2 What do you value the most in working with parents in the preschool?

Please briefly describe.

4.2.3 Which challenges do you experience in working with parents in the preschool??

Please briefly describe.

4.2.4 How do you cope with these challenges in working with parents in the preschool?

Please briefly describe.

**PAGE 15**

## Questions about Pedagogical Visions on diversity in pupil population

4.3 Do you have pedagogical visions which address issues of diversity in pupil population in the preschool?

- Yes
- No
- Do not know

4.3.1 Please briefly describe your visions for diversity in pupil population.

4.3.2 Please briefly describe your strategies for working with diversity in pupil population in your preschool.

4.4 What do you (as the principal) prioritize mostly when working with diversity in pupil population in the preschool?

## Questions about pedagogical visions on diversity in the staff teams.

4.5 Do pedagogical strategies address issues of diversity in your working teams?

- Yes
- No
- Do not know

4.5.1 Please briefly describe your visions for diversity in staff teams in the preschool.

4.6 What do you (as the principal) prioritize mostly when working with diversity in staff teams?  
What are the strengths and challenges?

**PAGE 16**

Questions about pedagogical visions on education and care

4.7 What are your pedagogical visions on education and care in your preschool?

4.8 What are your pedagogical visions on well-being for the children in your preschool?

If you have any remarks on the topic "Pedagogical visions", please briefly describe.

## Part 5: Professionalization

We characterize course/educational activities as supplementary or in-service training in the preschool to support further education for the staff.

5.1 Is there a structural regulation for providing support on the job for the professional group (interview, supervision, team meetings, mentoring, on-the-job training etc.)?

- Yes
- No
- Do not know

5.1.1 How is this applied in this preschool?

5.2 Who is setting the agenda in the preschool for the pedagogical support of the professional team?

- The principal
- The individual teams
- External consultant
- Other

5.2.1 Please write some examples from the last 3 years.

5.3 Does the preschool have both internal and external support of pedagogues or organisations in order to support the teams?

- Only internal
- Only external
- Both external and internal

5.4 Did this preschool already participate in projects or action researches concerning interdisciplinary collaboration during the last 3 years? E.g. projects concerning teamwork, co-teaching etc.

- Yes
- No

5.4.1 Please shortly describe the other project(s) your preschool has participated in during the last 3 years.

5.4.2 Are there opportunities for core professionals and assistants to be involved in common Continuous Professional Development (CPD) path?

- Yes
- No

5.5 Have any in-service training activities been offered within the preschool in the last 3 years?

- Yes

No

5.5.1 Have any in-service training activities been offered within the preschool for core practitioners in the last 3 years?

Yes

No

5.5.2 Have any in-service training activities been offered within the preschool for assistants in the last 3 years?

Yes

No

5.5.3 Please describe the in-service training the preschool has offered in the last 3 years.

## PAGE 18

## Questions about child free hours

5.6 Does the staff have child free hours, i.e. paid time without classroom duties to meet with colleagues.

- Yes  
 No

5.7 Answer the following questions.

If a group of professionals does not have any child free hours per week, write 0.

	Hours per week
How many hours child free hours per week do the core practitioners have?	<input type="text"/>
How many hours child free hours per week do the assistants have?	<input type="text"/>

5.8 What is the focus when the staff has child free hours in the preschool?

- Meetings with colleagues internal in interdisciplinary teams  
 Meetings with other departments (e.g. psychologists and social workers)  
 Planning  
 Meetings with parents  
 Pedagogical documentation and evaluation  
 Training  
 Teamwork  
 Other, please describe briefly

5.9 Is there a structural regulations for the child free hours?

- Yes  
 No  
 Do not know

**PAGE 19**

## Visions on professionalization of the staff

5.10 Does the preschool have a vision for professionalization for the staff?

- Yes
- No
- Do not know

5.10.1 For which groups does the preschool have visions for the professionalization of the staff?

- Core practitioners
- Assistants
- Other, please describe who.

5.10.2 Is the visions on the professionalization the same for all staff members?

- Yes
- No

5.10.3 Please give a brief description of your visions on the professionalization for core practitioners.

5.10.4 Please give a brief description of your visions on the professionalization for assistants.

If you have any comments regarding the topic "Professionalization", please briefly describe.

## Part 6: Collaboration

6.1 Are you a the principal trying to stimulate collaboration in the teams?

- Yes  
 No

6.1.1 Please give a brief decription on how you stimulate the collaboration between the staff in your preschool.

6.2 For which aspects are core practitioners involved in decision making in the preschool?

6.3 For which aspects are assistants involved in decision making in the preschool?

6.4 Are there a difference between core practitioners and assistants in relation to what when they are included in decision making?

- Yes  
 No

6.4.1 How and why does it differ?

6.5 Does your preschool prioritize or invest in collaboration between core practitioners and assistants?

- Yes  
 No

6.6 To what degree does your preschool invest or prioritize in the collaboration ('interprofessional practice') between core practitioners and assistants involved in care and education of the children?

- Very high degree  
 High degree  
 Neither high or low  
 Low degree  
 Very low degree

6.7 How often does your preschool have interdisciplinary team meetings?

- Every day  
 More than once a week  
 More than once every other week  
 More than once per month  
 More than once per 3 months  
 More than once per 6 monthsM

- More than once per year
- Less than once per year

6.7.1 Briefly describe what the team meetings are about.

## PAGE 21

6.8 Please describe the collaboration in your preschool on a scale from 1 to 5. 1 is 'Very low degree' and 5 is 'Very high degree'.

	1 - Very low degree	2 - Low degree	3 - Neither low or high	4 - High degree	5 - Very high degree	Not relevant/do not know
To what degree exists a vision in collaboration among professionals in the preschool with different educational background?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
To what degree is the existing culture and practice related to working and learning together in general?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

6.8.1 Please shortly describe the culture and practice related to working and learning together in general exist in the preschool?

6.9 Please describe the engagement in your center on a scale from 1 to 5. 1 is 'Very low degree' and 5 is 'Very high degree'.

	1	2	3	4	5	Not relevant/ do not know
What is the engagement of the principal to work on the collaboration?	<input type="radio"/>					
What is the engagement of the core practitioners to work on the collaboration?	<input type="radio"/>					
What is the engagement of the assistants to work on the collaboration?	<input type="radio"/>					

6.9.1 Please shortly describe the engagement of the different professional groups.

6.10 What are the main strengths in your teams' collaboration?  
Please give a brief description.

6.11 What are the main challenges in your teams' collaboration?  
Please give a brief description.

6.12 How are you trying to cope with these challenges?  
Please give a brief description.

If you have any comments regarding this topic: Collaboration, please briefly describe in the box below.

## Summing up

Again the aim of the "VALUE professional learning path" is to strengthening the collaboration between all ECEC practitioners involved in care and learning processes of young children, valuing the divers background and experiences of ECEC practitioners. In this way we want to strengthen collaborative practice in addressing the learning and care needs of diverse children, families and communities.

What do you hope to reach in this project?

If you have any general ideas or remarks to this questionnaire, please briefly describe.

## THANK YOU PAGE

**Thank you for participating in this project  
- and for answering this questionnaire.**



Co-funded by the  
Erasmus+ Programme  
of the European Union

